

## **Contract Administration**

Your contracts ARE your business, and you need a simple, flexible solution for the retention, oversight and communication of those critical documents. Start loading contracts into policyIQ today, with customizable data capture, security access, and email alerts.



With policyIQ you can...

- Gain oversight into contracts across the company with comprehensive reporting and dashboard capabilities.
- Upload scanned copies of all executed contracts into a central, webbased repository that is easily accessible, but secured to only the appropriate users.
- Capture data in configurable fields (such as expiration date, type of contact, value of contract, etc) for tracking and reporting.
- Alert contract owners, legal department, or procurement managers with automated emails and dashboard notifications when critical milestones approach or the contract is nearing expiration.
- Route contracts for approval with customized workflow processes.

policyIQ is designed with *you* in mind. Our simple configuration tools allow you to quickly customize policyIQ to support *your* process, and the application is flexible enough to meet the unique needs of your organization.

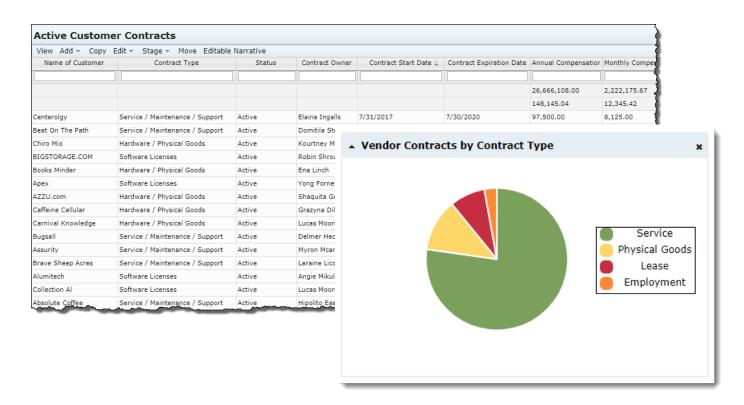
Whether you are a small business or a large corporate enterprise, policyIQ offers solutions that will work for you.

## policyIQ

## GRC technology as unique as you are



With increased scrutiny on every aspect of the business, tracking compliance with the terms of all contracts is becoming a key component of successful organizations. policyIQ gives you all of the tools to get organized and stay on top of your contracts that you need, without the complexity and price tag that you don't.



## Schedule a demonstration or begin your free 30-day trial site today!

Are you ready to take a look at how policyIQ can make your compliance program more efficient, more accurate and more robust? Give us a call and let us show you. We can even set up a trial site for you - with a sample of your data - for you to try.

www.policyIQ.com 412.263.3318

